How the verification process works?

This verification process requires the use of a computer or mobile phone.

There are three options available to comply with this new requirement:

A. The verification process can be done through the agent portal when submitting an online application by selecting the **KYC** option and uploading the current official identification of the client.

☑ Do you want to proceed with a digital KYC process?

After the digital KYC has been completed and the policy has been approved, the same will include a $25 admin fee discount.

Back   **Next**

B. It can also be completed when submitting the new application through our policy processing department by selecting the **KYC** option in the application. Next, the client and the agent will receive an email notification with a link that will guide them through a simple process that can be completed on their computer or mobile phone in order to upload the current official identification of the client. Either the client or the agent can complete the ID verification.

Please note that once you click on the link, you´ll have just a few minutes to upload the required documentation.

The Insurance Company requires the verification of your identity. You may do this electronically through JUMIO®, a renown online verification company, with a link you will receive from your agent, or you may do it manually, for which you will need to provide a copy of your official identification and proof of residence.

When using the JUMIO® digital platform, you will receive a US$25 discount in the annual administrative fee for the first policy year. If you decide to validate your identity manually, the annual administrative fee will be US$75.

Please indicate your preference below:

☑ Please send me the link to validate my identity through the JUMIO® digital platform and pay only **US$50** for the first policy year administrative fee.

☐ I will validate my identity manually and will pay the full **US$75** administrative fee.

_____
MAIN APPLICANT'S SIGNATURE

_____
DATE (MM/DD/YYYY)

IMPORTANT:

- When applicants or agents use Jumio® directly to verify the proof of identification for the policy holder, they will receive a one-time **US$25 discount** off their annual administrative fee, paying only **US$50** for the first policy year.

- Regardless of the option selected above (A or B), all applicants must send proof of residency to the Policy Processing team at: PolicyProcessing@bestdoctorsinsurance.com. Otherwise, we will not be able to conclude the application process.

C. The identity verification process can also be made manually, for which applicants will need to provide a copy of their current official identification and proof of residency. This information needs to be sent to Policy Processing at: PolicyProcessing@bestdoctorsinsurance.com, along with the new application.

> **IMPORTANT:**
> - For those who decide to send the current official identification and proof of residency to the Policy Processing team to validate, then the annual administrative fee of US$75 will apply.

Step-by-step guide

1 Select **Start** to begin.

✅ Start verification

This process is designed to verify your identity and protect you from identity theft.

Please have your ID ready and click 'Start'.

[**Start**]

⚠ This page will expire in a few minutes if you do not start.

2 Make sure to select the issuing country of the identification you will be using, as the location where you currently are will appear by default. Based on that, a list of supported documents will be displayed.

Choose issuing country/region

[🇲🇽 Mexico ⌄]

Select ID type
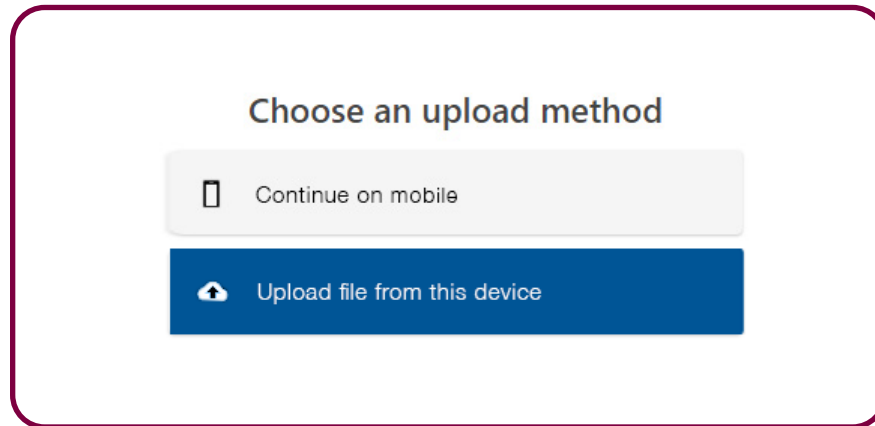Use a valid government-issued photo ID.

[🌐 Passport]

[🪪 Driver's license]

[🪪 Identity card]
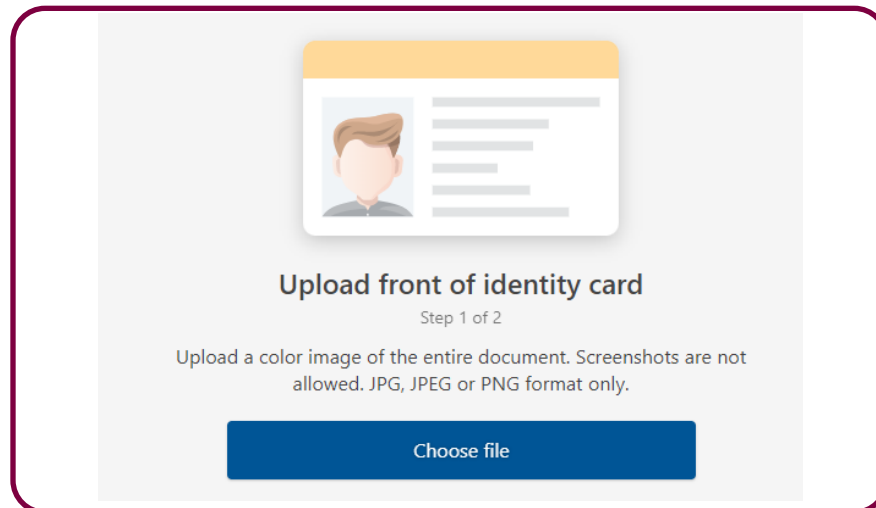
ⓘ Have you checked if your ID is supported?

3 Two methods are available for uploading the required documents. For illustration purposes, we have chosen **Upload file from this device**.
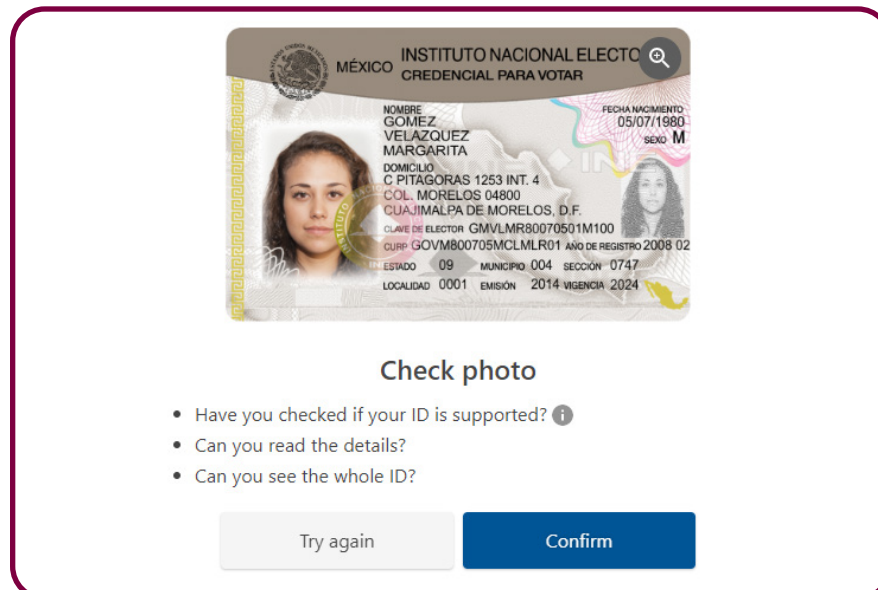
Choose an upload method

☐ Continue on mobile

☁ Upload file from this device

4 **How to upload a file from your device**

4.1 Please upload a color image of the entire document in JPG, JPEG or PNG format. Screenshots are not allowed. Then select **Choose file**.

Upload front of identity card

Step 1 of 2

Upload a color image of the entire document. Screenshots are not allowed. JPG, JPEG or PNG format only.

Choose file

4.2 Verify that your ID is supported, that you can see the whole ID card, and that all the details are readable.

Check photo

- Have you checked if your ID is supported? ⓘ
- Can you read the details?
- Can you see the whole ID?

Try again   Confirm

4.3 Now upload the back of the ID.

Upload back of identity card

Step 2 of 2
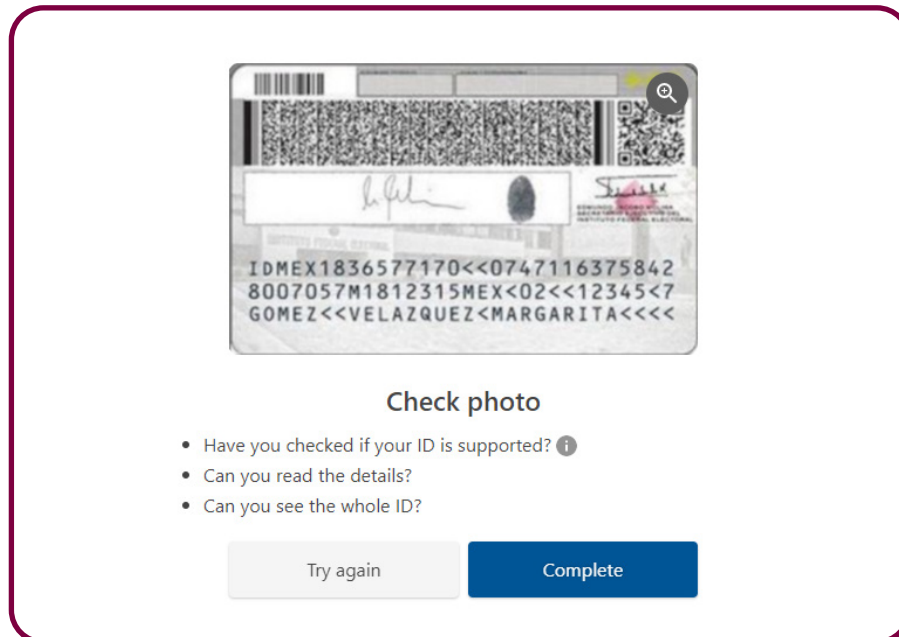
Upload a color image of the entire document. Screenshots are not allowed. JPG, JPEG or PNG format only.

Choose file
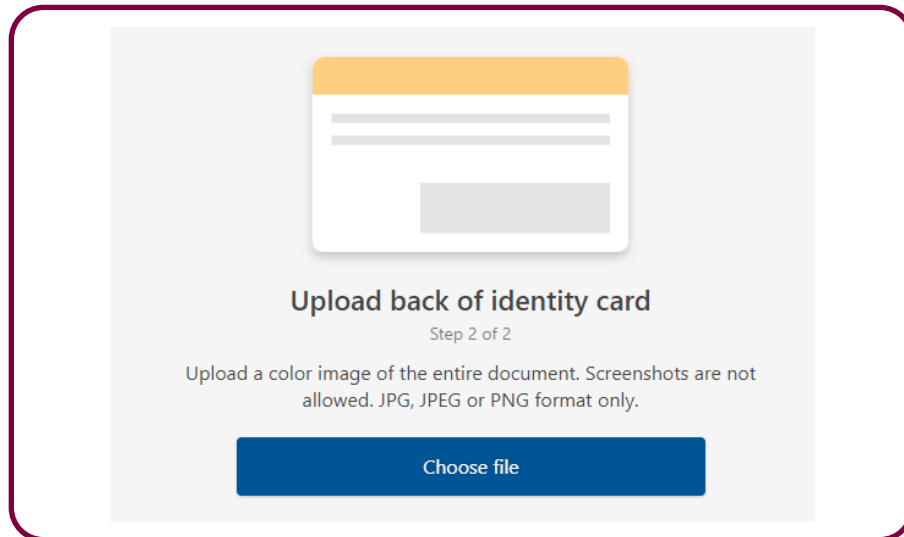
4.4 Likewise, verify that your ID is supported, that you can see the whole ID card, and that all the details are readable.

IDMEX1836577170<<07471116375842
8007057M1812315MEX<02<<12345<7
GOMEZ<<VELAZQUEZ<MARGARITA<<<<

Check photo

- Have you checked if your ID is supported? ⓘ
- Can you read the details?
- Can you see the whole ID?

Try again   Complete

4.5 You're all done!

Image quality check complete

Your health and safety are our priority!

Trusted • Reliable • Safe